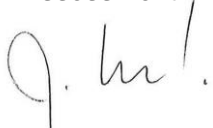


Leamington Mennonite Home  
Long Term Care

**EMERGENCY MANAGEMENT  
POLICY AND PROCEDURE**

<b>CATEGORY:</b> General	<b>SUBJECT:</b> Hazzard Identification & Risk Assessment	<b>SECTION:</b> A
<b>DATE:</b> June 27, 2022	<b>Administrator's Signature:</b> 	<b>POLICY:</b> 5

**HAZZARD IDENTIFICATION & RISK ASSESSMENT**

**POLICY:**

The Home will conduct a Hazard Identification & Risk Assessment (HIRA) to identify and prioritize potential external and internal risks (non-occupational) to the Home, residents, and staff; and will keep this assessment current and up to date.

**PROCEDURE:**

The Administrator or designate will:

- 1) Complete the Hazard Identification & Risk Assessment Form for the Home.
- 2) Store completed Hazard Identification & Risk Assessment Tool with the Home's Emergency Management Plan.
- 3) Use the HIRA to assess which hazards pose the greatest risk in terms of how likely they are to occur and how great their impact will be, categorizing and rating known hazards and risks that may lead to an emergency occurrence.
- 4) Review their Municipality's Emergency Plan for Community or Geographic hazards and risks as identified in that document.
- 5) Consult the HIRA when developing Home-specific code response procedures and when prioritizing code exercises and training.
- 6) Review and update the Hazard Identification & Risk Assessment Form annually or more frequently as required.