

Leamington Mennonite Home  
Long Term Care

**EMERGENCY MANAGEMENT  
POLICY AND PROCEDURE**

<b>CATEGORY:</b> General	<b>SUBJECT:</b> Agreements with Community Partners	<b>SECTION:</b> A
<b>DATE:</b> June 27, 2022	<b>Administrator's Signature:</b> 	<b>POLICY:</b> 6

**AGREEMENTS WITH COMMUNITY PARTNERS**

**POLICY:**

The Home will establish and keep current all arrangements with entities that may be involved in or provide emergency services in the area where the Home is located, including, without being limited to, relevant community agencies, health service providers, partner facilities, and resources that will be involved in responding to an emergency.

Agreements for mutual aid or assistance during an emergency with community partners, agencies, and/or vendors will be negotiated and formalized into written agreements to be tested and renewed annually.

**PROCEDURE:**

The Administrator or designate will:

- 1) Establish or ensure written agreements entered into with up to three locations for the provision of accommodation/temporary shelter in the event of an emergency evacuation.
- 2) Establish or ensure written agreements entered into between the Home and others for the provision of the following:
  - a. Transportation (to be arranged with both a main and backup provider)
  - b. Resources (food & water)
  - c. Supplies (non-food i.e. cots, blankets, etc.)
  - d. Services (oxygen, medical, etc.)
  - e. Generator (if applicable)
  - f. Any other needs as applicable to LMH
- 3) Keep current agreements with the Home's Emergency Management Plan.
- 4) Store contact information for Accommodation Providers with Code Green Evacuation Plan.
- 5) Store contact information for Transportation Providers with Code Green Evacuation Plan.
- 6) Store contact information for Resources, Supplies, and Service Providers in with Code Green Evacuation Plan.