

**LEAMINGTON MENNONITE HOME
LONG TERM CARE**

FIRE SAFETY AND ALARM SYSTEM

1. Do not panic
2. Know your area
3. Know your duties

FIRE ALARM SYSTEM

The Home Fire Alarm System is connected directly to Security One, who will contact the Fire Department if an alarm signal rings. Security One monitors our system 24 hours continuously.

The connection from the Long Term Care Home to Security One is also monitored to guarantee reception of all fire alarms at the facility.

Our system is a two-stage alarm system.

1. **First stage** alerts a 20 beat per minute beep (whistle tone). This indicates that the residents are to be directed to the nearest exit away from the fire area.
2. **Second stage** alerts a triple intermittent beep (whistle tone) which will automatically happen after five minutes if the alarm is not acknowledged. This alarm indicates that the residents are to be evacuated from the building via the nearest exit away from the fire area.
3. When fire alarm is one alert tone, you are to immediately check the Annunciator Panels on the First or Second Floors of the Home. Additionally, the Resident alarm lights located on all 3 floors should be checked.
 - a. If the alarm is on your floor area, you are to evacuate the residents in a horizontal evacuation to the nearest exit away from the fire, beyond a set of fire doors.
4. The fire alarm proceeds to a triple intermittent beep within 5 minutes of the original alarm. Continue to evacuate and secure residents outside the vicinity of alarm and be on alert for further instructions from the Fire Chief.

ON DISCOVERY OF FIRE

GENERAL PROCEDURES

Upon discovery of fire or smoke, carry out the following procedures:

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|-----------------------------|---|
| R - Rescue | If fire is in resident's room, evacuate resident to corridor outside the room. Close windows and doors. |
| A - Alarm | Pull the nearest alarm. |
| C - Contain the fire | Close all windows and doors in the fire zone to contain flames, smoke, and fire gases. |
| E - Evacuate | Initiate evacuation of the fire affected area. |

If fire is limited or contained, an attempt should be made to extinguish the fire using the most appropriate method i.e., extinguisher, blanket.