

The Leamington United Mennonite Home and Apartments

POLICY AND PROCEDURE

CATEGORY: Administration	SUBJECT: Pest Control	SECTION: E POLICY: 4f
DATE: September, 2004	Signature: _____ ADMINISTRATOR	

PEST CONTROL

POLICY:

There shall be an organized program of pest control which is under the direction of a licensed pest control operator.

PROCEDURE:

- A pest control program shall be in place and shall be monitored. Any evidence of insects or pests shall be reported by staff to the Director of Administrative Services immediately. A list shall be maintained outlining issues reported and be addressed with the pest control operator contracted by the Home.
- The licensed pest control operator shall conduct a thorough inspection of the Home on a monthly basis. Any other concerns during the month shall be logged and reported to the pest control operator. Any concerns reported may require an on-site inspection by the pest control operator as needed and as determined by the Home.
- Visits made by the pest control operator shall be logged by the Director of Administrative Services with regard to services conducted and the resolution of issues as outlined on the log sheet.
- The pest control operator shall file with the Home a copy of the license deeming him certified to carry out pest control removal.

Leamington Mennonite Home
22 Garrison Avenue
Leamington, Ontario
N8H 2P2

PEST CONTROL REPORT

Date: _____

Performed by: *Malden Pest Control*
39 Woodbridge Drive
Amherstburg, Ontario N9V 1T9
(519)736-6760

Areas Included:

Pest Evidence:

Pesticides Used:

Miscellaneous:

Signature for Pest Control Company: _____

Date: _____