

The Leamington United Mennonite Home and Apartments

**POLICY AND PROCEDURE**

**CATEGORY:**  
Administration

**SUBJECT:**  
Pets: Home & Complex

**SECTION:**  
P  
**POLICY:**  
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**DATE:**  
July, 2014

**Signature:** \_\_\_\_\_  
ADMINISTRATOR

**PETS: HOME & COMPLEX**

**POLICY:**

The Leamington Mennonite Home is a community of care which strives to provide quality of life to all residents in the Long Term Care Home, Retirement Residence, and Complex. In order to provide a safe and healthy care environment, pets may not reside in the Care Homes, Retirement Residence, Apartments, and Condominiums.

**PROCEDURE:**

In instances where a pet has served as a demonstrated companion to a Townhouse resident, prior to a Townhouse acquisition, that pet may accompany the residents, provided that the following conditions are met:

- The pet shall be defined as one cat, or dog, no greater than 25 pounds. Multiple pets shall not be allowed and pets cannot be replaced.
- A Pet Registration and Consent Form process shall be completed by the Townhouse resident including:
  - A pet registration fee in the amount of \$300.00.
  - Annual veterinary certificate of vaccination(s) and immunization(s).
  - Annual registration of municipal pet licence.
  - A written and signed Plan of Care for the pet in case of resident emergencies to be updated annually.

Failure to complete the Pet Registration and Consent Form process shall result in non-acceptance of the pet in the Townhouse dwelling.

- The Leamington Mennonite Home shall give written notice to a Townhouse Resident to remove the pet from the premises if the pet:
  - Becomes aggressive or disobedient.
  - Creates a disturbance for neighbours, visitors, and/or care givers.
  - Leaves messes/debris on any Townhouse premise.

As determined by the Leamington Mennonite Home: Administration

The Home shall charge any and all damages caused by the pet, while residing in the Townhouse, to the Townhouse owner and upon the need for repairs and/or the resale of the unit. The Leamington Mennonite Home shall maintain the sole right to:

- Determine cost of any/all damages caused by the pet.
- Request payment for damages caused by the pet while the unit is occupied or vacated by the resident.
- Devalue the unit upon sale as determined by the Home.

# Pet Registration

Name of Townhouse Resident: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Name of Pet: \_\_\_\_\_

Description of Pet:

Breed: \_\_\_\_\_

Weight (note: not to exceed 25lbs): \_\_\_\_\_

Colour/Markings: \_\_\_\_\_

Age of Pet: \_\_\_\_\_

Registration fee to be paid in full upon registration: \$300.00

Veterinary Clinic: \_\_\_\_\_

## Consent Form

As the owner of a pet residing in the Townhouse with me, I hereby agree to abide by the following conditions:

- My pet will be supervised and on a leash when out of doors.
- Any pet droppings will be cleaned up and disposed of immediately by the owner.
- Monthly Flea Prevention Maintenance.
- An annual certificate of vaccination/immunization/flea prevention will be submitted to the Home: Administration.
- Completion of a signed Emergency Plan of Care.

I further agree that the Leamington Mennonite Home has the sole right to give written notice to a pet owner to remove their pet from the premises if the pet:

- Becomes aggressive or disobedient.
- Creates a disturbance for neighbours, visitors, and/or care givers.
- Leaves messes/debris on any Complex premise.

I understand and agree that the Home shall charge the Townhouse owners for any and all damages caused by the pet as determined by the Home. The Home has the sole right to:

- Determine the cost of any/all damages caused by the pet.
- Request payment of damages caused by the pet while the unit is occupied or vacated by the resident.
- Devalue the unit upon sale of occupancy as determined by the Home.

**Note: Any unpaid charges will be deducted from the final payment for the unit to the resident/family**

\_\_\_\_\_  
Townhouse Owner

\_\_\_\_\_  
For the Home

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date

# Plan of Pet Care

Name of Pet: \_\_\_\_\_

Name of Townhouse Resident: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Name of Emergency Care Giver: \_\_\_\_\_

*Note: Not to be the Residents Spouse and must be living in this community*

Address: \_\_\_\_\_

Phone Numbers:

Home: \_\_\_\_\_

Cell: \_\_\_\_\_

Alternate Emergency Care Giver: \_\_\_\_\_

*Note: Not to be the Residents Spouse and must be living in this community*

Address: \_\_\_\_\_

Phone Numbers:

Home: \_\_\_\_\_

Cell: \_\_\_\_\_

I hereby consent to care for the above named pet \_\_\_\_\_ in the case of an emergency. I agree to:

- Remove the pet from the Townhouse upon contact by resident or Home.
- Provide for the care needs of the pet for the duration of the emergency.
- Secure a permanent home for the pet in the event of a long term illness, debilitation, or placement of the resident in a Care Home.

\_\_\_\_\_  
Signature of Emergency Contact  
and Pet Advocate

\_\_\_\_\_  
Signature of Pet Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date