

**Leamington Mennonite Home  
Complex**

**POLICY AND PROCEDURE**

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| <b>CATEGORY:</b><br>Complex | <b>SUBJECT:</b><br>Tenant Guidelines    | <b>SECTION:</b><br>T<br><b>POLICY:</b><br>1 |
| <b>DATE:</b><br>March 2012  | <b>Administrator's Signature:</b> _____ |   |

**TENANT GUIDELINES**

1. All units in our community of care are specifically designated for senior use only. Quiet time is from 11:00pm to 7:00am. No noise, visiting in hallways, laundry, showering, and any other loud activity should not take place during this time.
2. No unit is to be altered in any way, such as painting, carpeting, etc. without the permission of the Administrator.
3. Televisions are not to be hung on the wall.
4. Absolutely no wallpaper or borders are to be applied in a rental unit.
5. Items that are affixed to the wall such as mirrors, medicine cabinets, light fixtures and window blinds remain in the unit and are not to be removed when the tenant moves.
6. Keys to your unit should not be given to anyone other than your designated family member(s). Upon releasing your unit, all keys must be returned to the Office.
7. All residents have designated parking areas. Guests are expected to park in the visitor parking spaces or the street. At no time can a tenant parking space be occupied by a guest.
8. All personal belongings must be stored in units or in storage lockers. No personal items should be stored in lounges or stairwells unless permission is first received from the Administrator.
9. No barbecues, deep fryers, crock pots, or other electrical appliances or equipment on balconies or patios are allowed.
10. Feeding squirrels is not allowed. Bird feeders may be used from December 1 – April 1; however, no bread is to be thrown onto balconies, patios, and public areas.
11. This is a no smoking facility and smoking is allowed only in the Garrison Memorial Park area.
12. Any cost to repair damage or destruction of property shall be charged to the tenant.
13. Any illegal activity, disruption, or a threat to the safety and security of the tenants is cause for eviction.
14. Effective February 2011, pets will no longer be allowed.
15. Telephone service is provided to the Leamington Mennonite Home exclusively through Bell Telephone and residents must use Bell as their phone service provider.

Changes to the telephone system may harm the Emergency Response Lifeline System, which is run through the phone system. Internet Services are also available through Bell and can be bundled.

16. Leamington Mennonite Home provides cable television through an arrangement with Cogeco. Through this special arrangement, Cogeco Cable Services are available at less than half price. When this bulk service is changed, our Home runs the risk of increased costs for cable service to all residents. Expanded cable and cable/telephone/internet bundling arrangements are not allowed.
17. Satellite dishes are not allowed.