

The Leamington United Mennonite Home and Apartments

POLICY AND PROCEDURE

CATEGORY:
Administration

SUBJECT:
Family Council

SECTION:
F
POLICY:
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DATE:
September, 2004

Signature: _____
ADMINISTRATOR

FAMILY COUNCIL

POLICY: The Leamington Mennonite Home shall facilitate, support and promote the work of the Leamington Mennonite Home Family Council.

PROCEDURE:

- The Home shall promote the participation and involvement of resident families in the activities, programs and provision of care through the work of the Family Council.
- The Home shall provide the resources and support required to facilitate the ongoing work of the Family Council. The Family Council shall serve as a support and advisory body to the Home's Leadership Team, Staff and Board.
- The mandate of the Family council includes but is not limited to, the following:
 - Facilitation of Resident/Family Surveys
 - Participation in programming of resident events, activities, outings.
 - Release of Resident and Resident Family Newsletters
 - Identification of Resident Needs/Concerns/Issues and the development of responsive action plans.
- The Family Council shall consist of 8 Resident Representatives (1 per 10 residents) with one of the Resident Representatives serving as chair.
- Meetings shall be held quarterly, or as needed.
- The membership of the Family council shall include one member of the Home's Leadership Team and the Administrator.