

**LEAMINGTON MENNONITE HOME
LONG TERM CARE**

FIRE SAFETY AND ALARM DESCRIPTION

Fire Alarms

The fire alarm system is a two-stage system. The first stage sounds an alert signal at 20 beeps per minute (whistle tone) over the public address speakers throughout the building. The second stage sounds an evacuation alarm of triple beeps (whistle tone -- 3 – 3 – 3) over the same speakers.

Voice Communication System

A public address system enables Lead Staff to broadcast important information such as alarm location(s), evacuation instruction(s) and/or all clear messages. This system can be accessed through the following:

- Telephone overhead paging system
- Engenius telephone system

Fire Extinguishers

Fire extinguishers are located throughout the building. All fire extinguishers are ABC rated for all types of fires.

To use fire extinguishers:

- P – Pull the pin**
- A – Aim the hose**
- S – Squeeze the handle**
- S – Sweep the fire**

Fire Blanket – Dietary Department

ARS-15-4 Automatic Dry Chemical Extinguisher above stove in Dietary Department.

All staff must know the location of pull stations and how to use them. Pull stations are located at all exits. Pull stations must always be accessible and not covered by equipment, etc.

Emergency Lighting

Emergency lights are located throughout the building, including stairwells. Should a power failure to the building occur, the emergency lights provide sufficient lighting for evacuation for up to 30 minutes.

Fire, Smoke, and Heat Detectors

Fire, smoke, and heat detectors are located throughout the facility. When a detector is activated in a resident room, the red light on the nurse call system, located outside the resident room, comes on.

Any activated detector will be identified on the Annunciator Panels located on the First and Second Floors of the Building. The main Annunciator Panel is located at the First Floor entryway and an additional panel is located at the Second Floor Nurses Station.

Sprinkler System

An extensive water sprinkling system exists throughout the building. Sprinklers will discharge in fire area(s) only. Any sprinkler difficulties will be identified on the main Annunciator Panel. All sprinklers

must have a minimum 12" clearance.

Fire Alarm Stations

Pull stations are located at each of the three stairwells on all three floors of the building. On the main floor, pull stations are also located at each of the main exit doors. **See Fire Alarm Plan: Map**

Fire Doors

When an alarm is sounded, all fire doors automatically close. All fire doors have a 45-minute rating. Fire doors must never be blocked or wedged open.

See Fire Alarm Plan: Map for specific door locations.

Exit Stairways

The building has three main exit stairways:

1. **Stairway A** located in the south west corner of the Resident Home areas on all three floors of the building.
2. **Stairway B** located in the common area of each resident Home Area.
3. **Stairway C** located in the northwest corner of the Resident Home Areas on the second and third floors and the Administration area on the first floor.
4. **Stairway D** located in the south west corridor of the Resident Home Area on the first floor only.

All stairways are clearly marked with raised "sensory" lettering in the event of smoke accumulation.

Emergency Telephones

All telephones and electrical services are operative during a power failure. In the event of a total power failure, the Engenius telephones carried by the RNs will become the primary means of communication. The base station(s) for these telephones are in the Main Front Office. A list of emergency telephone/pager numbers is located at each Nurses Station and in the Main Front Office.

Emergency Fire Watch Procedure

Leamington Mennonite Home has a state-of-the-art fire alarm system that will operate in the event of a hydro failure. However, the system could at some time fail.

In the event of a system failure, Leamington Mennonite Home must conduct a "Fire Watch" every 15 minutes on each Resident Home Area on each floor and Service Area.

The Watch would consist of a staff member walking the corridor and checking each resident room, lounge, washroom and storage area to ensure that there is no fire risk.

The Fire Watch would also include the Service Corridor, Laundry, Kitchen, Stairwells, and Boiler areas.

In the event of a fire alarm system failure, the Registered Staff shall contact the Administrator/Designate who in turn will create a Fire Watch Staffing Plan until such time as the system is restored.