

**Leamington Mennonite Home  
Long Term Care & Retirement Residence**

**POLICY AND PROCEDURE**

<b>CATEGORY:</b> Resident Care	<b>SUBJECT:</b> Transportation of Residents	<b>SECTION:</b> T <b>POLICY:</b> 5
<b>DATE:</b> September 2004 <b>REVISION DATE:</b> November 2015	<b>Administrator's Signature:</b> _____	

**TRANSPORTATION OF RESIDENTS**

**POLICY**

The nursing staff shall be responsible for making necessary local arrangements for residents' transportation to doctor, dentist, optometrist, or other special services. If the resident wishes to and can go with their family, appointments are made at their convenience.

**PURPOSE:**

To ensure that residents receive the special services required when it is not possible for those services to be provided at the Home.

**PROCEDURE:**

- As soon as appointments have been made, which will cause the resident to leave the Home, the family shall be contacted and asked to provide transportation, and accompaniment as needed.
- If the family are unable to provide transportation, the Home will provide transportation via a volunteer, SECC, TLC, or other options through a fee for service as required.
- Residents with marked mental or physical disability must be accompanied by a staff member while out of the building.
- Residents being seen in the emergency department of the hospital must have their blue hospital I.D. card.
- The Home will not provide transportation to Windsor, London, etc.
- There is a charge for this service.